In the Name of God

Form No. 1

Application for Sabbatical Opportunities

**Instructions:**

1. Please type in the form accurately and completely. (Send us the completed form in “Word” format.)
2. Please return the completed form to us as soon as possible.
3. Since your answers will be rated according to defined indexes, and in any mentioned activity both quality and quantity are of great importance, please fill in the tables carefully and patiently.
4. Please enter each academic work or scientific activity once in its best corresponding table.
5. To add a row in any table, click in the last cell (bottom-right) and press the Tab key.
6. In columns where there is an (\*), there is no description needed and it is only necessary to select one of its subdivisions by using an (\*).

For further information and any inquiries, contact the Office of Research Cooperation and ‎Communications‎. ‎

Email:‎ **wfsr@urd.ac.ir**

**Personal Information**

|  |  |  |
| --- | --- | --- |
| First Name:  | Last Name:  | Other Name(s): |
| Gender:  | Birth Date:  | Birth Place:  |
| Passport No.:  | Marital Status:  | Number of Children (If any): |
| Health:  | If suffering from a particular illness, please name it: | Previous illness or important operation: |
| Nationality:  | Present Citizenship:  | Former Citizenship: |
| Religion/Faith:  | Language:  | Occupation:  |
| Postal Work Address:  |
| Postal Home Address:  |
| Phone: | Mobile:  | Satellite Phone: |
| Email:  |
| Name, Address and Telephone Number of Persons to Contact in an Emergency: | **1.** Name: Tel:Mobile: Satellite Phone: | **2.** Name: Tel:Mobile:Satellite Phone: |
| Time duration you need for using the sabbatical opportunity: From To  |

**Educational Background**

**Education:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Qualification | Field of Study | Specialization | Hawza or University Attended | Location | Year of Graduation  | Title of Thesis |
| Country | City |
| B.A. |  |  |  |  |  |  |  |
| M.A. |  |  |  |  |  |  |  |
| Ph.D. |  |  |  |  |  |  |  |
| 2nd M.A. |  |  |  |  |  |  |  |
| 2nd Ph.D.  |  |  |  |  |  |  |  |

**Academic Teaching Background:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of University or Research Institution | **\*** Type of Collaboration | **\*** Academic Status | Date | Average Number of Courses Taught Per Semester | Number of Semesters TaughtSo Far |
| Faculty Member | Hourly Paid Lecturer | Instructor (or Lecturer) | Assistant Professor | Associate Professor | Professor | From | To | B.A. | M.A. | Ph.D. |
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☞ Names of the most important courses you have ever taught:

☞Names of the most important training, research and proficiency short-term courses attended:

**Research Background**

**Published Articles:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title | **\*** Type of Paper | Name of Journal | Publishing Country | Volume No. of Journal  | Date of Publication | **\*** Journal Credibility |
| ISI / ISC | Specialized International Level | Specialized National Level | Public |
| Writing | Translation |
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**In-­Conference-Presented Papers:**

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| --- | --- | --- | --- | --- | --- |
| Title | Title of Conference  | Venue | Organizer(s) | Date | **\*** Type of Participation |
| Country | City | Keynote speaker | Presenter | Poster | Published in Proceedings |
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**Writing/Translating Books:**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title | **\*** Type of Book | Circulation up to Now | **\*** Content | **\*** Book Addressees | Number of Volumes | Year First Published  | Publisher | Place of Publication |
| Writing | Translation | Correction | Collection | Textbook | Non-textbook | Specialists | Semi-Specialists | Public |
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**Thesis Supervisor or Advisor:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Thesis Title or Topic | **\*** Degree | Provider | Research Output | Number of Works Extracted |
| B.A. | Ph.D. | Educational or Research Institution | Country | City | **\*** Book | **\*** Article | **\*** Software | Other |
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**Other**

**Educational, Research, Cultural, Social and Political Activities and Responsibilities (Including Administrative, Advising, etc.):**

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| --- | --- | --- | --- | --- | --- |
| Name of Institution/ Organization | Tel. | Affiliation | Date | Location | Remarks |
| From | To | Country | City |
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**Proficiency of Languages:**

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| --- | --- | --- | --- | --- |
| Language | **\*** Speaking | **\***Reading | **\*** Writing | Remarks |
| Excellent | Fair | Weak | Excellent | Fair | Weak | Excellent | Fair | Weak |
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**How will the course be financed?**

|  |  |
| --- | --- |
|  | Remarks |
|
| Scholarship From Home University/ Institution |  |
| ‎Self-Funding‎ |  |
| Other |  |

**Previous Study Assignments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **\*** Type of Study | Research Topic | Country | Hosting University/Institution | Duration |
| Scholarship | Sabbatical Opportunity | Assignment | Start  | End |
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☞Specify in detail any noticeable theoretical, innovative or state-of-the-art methods which you have employed.

☞ Please specify briefly other research activities you have performed, such as credibleacademic fellowships, memberships in commissions and councils relating to educational and research institutions, contributions in scholarly conferences and active contributions in publishing journals (as editor, editor-in-chief, member of editorial board, etc.) with mention of their dates and locations.

Signature:

Date:

**Required Documents**

1. Application Form completed (forms no. 1 & no. 2 in “Word” format);
2. Your complete academic resume (C.V.);
3. Academic confirmation:
4. A scanned copy of the following documents (each having a maximum size of 200 kb at 300 dpi)
	* Studying certificate (for Ph.D. Students)‎;
	* Your last degree obtained;‎
	* Information page of passport;
	* Recent photograph 3x4.

Please send the forms and other documents via email to the Office of Research Cooperation and ‎Communications.

For further information you can visit our website: .....................or contact us
via the following email, phone and fax.

Email:

Tel:

Fax: